

CHAPTER 2.00- SCHOOL BOARD GOVERNANCE AND ORGANIZATION

SCOPE OF THE SCHOOL SYSTEM

2.10

The City of Chickasaw Board of Education is the governing body of the system and is responsible for the control, operation, organization, management, and administration of public schools in the system pursuant to the provisions and minimum standards prescribed by Alabama statutes and State Board of Education rules.

STATUTORY AUTHORITY:

CODE OF ALABAMA
16-1-30; AL CONSTITUTION OF
1901, §256, AMENDMENT 111

LAW(S) IMPLEMENTED:

CODE OF ALABAMA
16-11-1; 16-11-2

ALABAMA ADMINISTRATIVE PROCEDURE ACT: _____

HISTORY:

ADOPTED: 2012

CHAPTER 2.00- SCHOOL BOARD GOVERNANCE AND ORGANIZATION

QUALIFICATIONS OF BOARD MEMBERS

2.11

Many desirable characteristics are needed to be a City of Chickasaw Board of Education member, such as a willingness to give time and effort; a belief in the spirit and need for public education; the ability to motivate other people; the capacity to understand people; the insight which is needed to work as a part of a cooperative body; and a devotion to the concept of a better society through education.

The following qualifications are legally required to become one of the members of the Chickasaw Board of Education:

- I. The individual must be at least 21 years of age;
- II. The individual must be a legal resident of the City (Residence is defined as having established a legal residence within the City for at least ninety (90) consecutive days immediately preceding the deadline date for qualifying as a candidate);
- III. The individual shall have no conviction for any crime involving moral turpitude;
- IV. The individual shall not be an employee of the Board;
- V. The individual shall not be a convicted felon;
- VI. The individual shall not be a registered sex offender;
- VII. The individual shall have a high school diploma or equivalent; and
- VIII. The individual shall not be serving on the board of a private school or college.

STATUTORY AUTHORITY:

CODE OF ALABAMA
16-1-30, 16-11-2A

LAW(S) IMPLEMENTED:

CODE OF ALABAMA
16-11-2 through 3, 17-16-12, 41-16-60, 36-25-1 through 14,
16-8-2, 16-8-6, 36-9-1, Legislative Acts 91-161,
93-536, 95-258, 98-627

ALABAMA ADMINISTRATIVE PROCEDURE ACT: _____

HISTORY:

ADOPTED: 2012

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BOARD MEMBER ORIENTATION

2.12

As soon as possible after the appointment of a new City of Chickasaw Board of Education member, the Superintendent should provide him/her with copies of Alabama school laws, the system's policy manual, current budget of the school system, Code of Student Conduct, strategic or other long-range plan and other materials as deemed appropriate by the Superintendent. New members shall be encouraged to attend orientation sessions and other training arranged at the local school system level and by the Alabama Association of School Boards.

STATUTORY AUTHORITY:

CODE OF ALABAMA
16-1-30

LAW(S) IMPLEMENTED:

CODE OF ALABAMA
16-1-6, 16-11-9

ALABAMA ADMINISTRATIVE PROCEDURE ACT:

HISTORY:

ADOPTED: 2012

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TERMS OF BOARD MEMBERS

2.13

The five (5) members of the City of Chickasaw Board of Education shall be appointed by the Chickasaw City Council. Terms of the office of member of the Board shall be five (5) years. Members of the Board shall be appointed by the City Council at the second regular meeting of the Council in the month of April. The newly appointed Board member will assume office at the first regularly scheduled Board meeting following the appointment. Members shall serve on the Board until their successor assumes office.

The Chickasaw City Council shall make appointments to fill unexpired vacancies on the Board of Education. The Council may set any time to fill the vacancy of an unexpired term.

Any Board member shall be considered resigned when he or she permanently establishes residence outside the City or becomes an employee of the City of Chickasaw Board of Education.

Members of the City of Chickasaw Board of Education are officers of the State and may be removed from office only through impeachment proceedings in Circuit Court or other court of like jurisdiction as stipulated in the Alabama Constitution of 1901.

Causes for impeachment of any Board member shall be those applicable to all public officers, namely:

1. willful neglect of duty;
2. corruption in office;
3. incompetence;
4. intemperance in the use of intoxicating liquors or narcotics to such an extent that it renders the officer unfit to discharge duties of the office; or
5. any offense involving moral turpitude while in office, or connected therewith.

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STATUTORY AUTHORITY: CODE OF ALABAMA
16-1-30; ALABAMA CONSTITUTION OF 1901
Article VII, §173-175

LAW(S) IMPLEMENTED: CODE OF ALABAMA
17-16-12, 16-11-2 through 3, 16-8-2,
16-8-6, 36-9-1, Legislative Acts 91-161,
93-536, 95-258, 98-627

ALABAMA ADMINISTRATIVE PROCEDURE ACT: _____

HISTORY: ADOPTED: 2012

- I. The City of Chickasaw Board of Education is responsible for the organization and control of the public schools of the system and is empowered to determine the policies necessary for the effective operation and general improvement of the school system. The Board is a public corporate entity and may take action only when the Board is meeting in official public session and a quorum is present. The City of Chickasaw Board of Education shall limit its action to establishing policy and to meeting the requirements prescribed by federal and state law and rules of the State Board of Education. Individual members of the City of Chickasaw Board of Education have authority to take official action only when sitting as a member of the Board in public session, except when the Board specifically authorizes the member to act. The City of Chickasaw Board of Education shall not be bound in any way by any action on the part of an individual Board member or an employee, except when such statement or action is in compliance with the public action of the City of Chickasaw Board of Education.

- II. The specific duties of the Board shall include, but not be limited to the following:
 - A. To approve policies relating to the operation of the public schools;
 - B. To adopt a calendar of school events for each ensuing year, which shall be distributed to the teachers and others as deemed necessary;
 - C. To adopt the annual budget and approve expenditures of funds as recommended by the Superintendent;
 - D. To monitor the financial status of the system;
 - E. To appoint principals and other Chickasaw City School System employees upon the written recommendation of the Superintendent;
 - F. To determine or approve salary schedules and other personnel policies;
 - G. To consider reports of the Superintendent on the progress of the schools and advise him/her on recommended changes in educational programs;
 - H. To adopt plans for structural improvements and contracts for construction of new facilities and determine the means to finance them; and
 - I. To inform the citizens of the community and the Legislature of the needs of the schools.

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- III. The duties and obligations of an individual City of Chickasaw Board of Education member shall include, but not be limited to the following:
 - A. To attend all meetings;
 - B. To become familiar with selected federal and state school laws, State Department of Education rules and regulations, and local Board policies, rules and regulations;
 - C. To assist in establishing the highest goals and objectives for the Chickasaw School System which realistically can be achieved.
 - D. To vote and act in the Board meetings for the total good of the school system;
 - E. To accept the will of the majority vote and give support to the resultant policy;
 - F. To represent the City of Chickasaw Board of Education in such a way as to promote public interest in and support for Board-related activities;
 - G. To refer complaints and inquiries to the proper school authorities and to abstain from individual counsel and action;
 - H. To recognize that candid discussions based on objective rationale are vital to the ultimate success of the school system;
 - I. To comply with statutory requirements, state and City of Chickasaw Board of Education policies, and regulations of duly authorized administrative agencies;
 - J. To act ethically in all matters at all times, thereby representing the school system to the best of one's ability; and
 - K. To receive no financial interest or personal benefit, either directly or indirectly, in the purchase of or contract for real or personal property or contractual service with the City of Chickasaw Board of Education.
- IV. The City of Chickasaw Board of Education may maintain membership in the Alabama Association of School Boards.
- V. The City of Chickasaw Board of Education shall operate under the following

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Code of Ethics:

As a member of the City of Chickasaw Board of Education, I will strive to improve public education, and to that end I will:

A. Conduct of Individuals

1. Attend and participate in regularly scheduled and called board meetings.
2. Read and prepare in advance to discuss issues to be considered on the board agenda.
3. Recognize that the authority of the board rests only with the board as a whole and not with individual board members.
4. Uphold and enforce applicable laws, rules and regulations of the local board, and the Alabama State Board of Education, and court orders pertaining specifically to the school system.
5. Render all decisions based on available facts by exercising independent judgment instead of the opinion of individuals or special interests groups.
6. Work with other board members and the superintendent to establish effective policies to further the educational goals of the school system.
7. Make decisions on policy matters only after full consideration at public board meetings.
8. Comply with the requirements of the School Board Governance Improvement Act.
9. Communicate in a respectful, professional manner with and about fellow board members and the superintendent.
10. Take no action that will compromise the board or school system administration.
11. Refrain from using the position of school board member for personal or partisan gain or to benefit any person or entity over the interests of the school system.
12. Inform the superintendent and fellow board members of business relationships or personal relationships for any matter that will come before the board.
13. Abstain from voting on or seeking to influence personnel or other actions involving family members or close associates or private interests.
14. Communicate to the board and the superintendent public reaction to board policies and school programs.
15. Advocate for the needs, resources, and interests of the public school students and the school system.
16. Safeguard the confidentiality of nonpublic information.
17. Show respect and courtesy to staff members.

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B. Conduct of Individuals at Board Meetings

1. Work with other board members in a spirit of harmony and cooperation in spite of differences of opinion that may arise during the discussion and resolution of issues at board meetings.
2. Take actions that reflect that the first and foremost concern is for the educational welfare of all students attending system schools.
3. Make decisions in accordance with the interests of the school system as a whole based on system finances available to accomplish educational goals and comply with the School Fiscal Accountability Act.
4. Abide by and support all majority decisions of the board.
5. Act on personnel recommendations of the superintendent in a timely manner, particularly when there are financial implications of such decisions.
6. Approve operating budgets and budget amendments that are aligned with system goals and objectives and are fiscally responsible.
7. Honor and protect the confidentiality of all discussions during executive session of the board.

C. Conduct of the Board as a Whole

1. Recognize that the superintendent serves as the chief executive officer and secretary to the board and should be present at all meetings of the board except when his or her contract, salary or performance is under consideration.
2. Honor the superintendent's authority for the day-to-day administration of the school system.
3. In concert with the superintendent, regularly and systematically communicate board actions and decisions to students, staff, and the community.
4. Review and evaluate the effectiveness of policies and programs to improve system performance.
5. Develop, in concert with the superintendent, the vision and goals for the school system to address student needs, advance student performance, and monitor the implementation of policies and programs.
6. Provide opportunities for all members to express opinions prior to board action.

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STATUTORY AUTHORITY:

CODE OF ALABAMA
16-1-30

LAW(S) IMPLEMENTED:

CODE OF ALABAMA
16-11-9, 16-11-5, 16-11-17' 16-11-24, 16-22-6, 16-24-1' 36-25-1'
36-26-100,41-16-50,41-16-57 Alabama Open Meeting Act No. 2005-40
State of AL Ethics Act 1973

ALABAMA ADMINISTRATIVE PROCEDURE ACT: _____

HISTORY:

ADOPTED: 2012

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ORGANIZATION AND OFFICERS OF THE BOARD

2.21

- I. The City of Chickasaw Board of Education shall elect, at its annual meeting in May of each year, one of its members as President and one as Vice-President. The President shall preside at all meetings of the Board and he/she shall call special meetings when circumstances require such meetings.
- II. The President shall sign, with the Superintendent, the minutes and other official documents which require the signature of the President. He/she shall perform other duties as prescribed by law or specified in the policies of the Chickasaw City School System.
- III. The President shall preside at all School Board meetings, appoint committees, and perform such other duties as may be prescribed by law or by action of the School Board. The Vice-President shall preside in the absence of the President and shall perform such other duties of the President as required by circumstances.
- IV. If the President and Vice-President are absent from a meeting at which a quorum is present, the Superintendent may assume the Chair to conduct an election to select a President Pro-Tem for that respective meeting. The Superintendent shall have no nominating authority or voting rights.
- V. The Superintendent, as provided by law, shall be the secretary and executive officer of the School Board.

STATUTORY AUTHORITY:

CODE OF ALABAMA
16-1-30

LAW(S) IMPLEMENTED:

CODE OF ALABAMA
16-11-3,16-11-5,16-11-6,
16-12-1, 16-12-3, Legislative Act 91-161 § 4 and 8

ALABAMA ADMINISTRATIVE PROCEDURE ACT: _____

HISTORY:

ADOPTED: 2012

CHAPTER 2.00 -SCHOOL BOARD GOVERNANCE AND ORGANIZATION

BOARD MEETINGS

2.22

All City of Chickasaw Board of Education meetings shall be open to the public, and all informal meetings and conferences involving Board members shall be conducted as public meetings unless specifically exempted by Alabama Statutes. The City of Chickasaw Board of Education may take no official action at any time other than at an open meeting.

- I. Regular City of Chickasaw Board of Education meetings shall be established at the organizational meeting held in May. The regular meeting date may be changed by Board action at any previous meeting or at the direction of the Superintendent and/or Board President, provided that each member is notified. When a meeting date is changed, the Superintendent shall take appropriate action to inform the public.
 - A. Special meetings shall be held at the time designated by the Superintendent, Board President, or when requested by two (2) Board members in written notice.
 - B. Emergency meetings may be held at any time by the Superintendent, either upon his/her initiative or upon the Board President's request. An emergency meeting may be called and the public shall be notified. City of Chickasaw Board of Education members shall be given a tentative agenda during the notification.
- II. Regular, special, and emergency meetings of the City of Chickasaw Board of Education shall be held in the regular Board meeting room, unless changed in the manner prescribed herein. Regular meetings are scheduled on the second (2nd) and fourth (4th) Thursday of each month at 7:00 pm in the general office of the Board unless another place is designated in the call of the meeting. Any regular or special meeting may be held at any other appropriate public place within the system by giving prior public notice.
- III. Board members shall receive notice of each regularly scheduled Board meeting, including an unapproved agenda, at least twenty-four (24) hours prior to regular Board meetings. The Superintendent shall, whenever possible, notify or cause to be notified, all Board members at least twenty-four (24) hours prior to special meetings.
- IV. All City of Chickasaw Board of Education meetings shall be conducted in accordance with the latest edition of Roberts' *Standard Rules of Order*. A majority of the Board shall constitute a quorum for the transaction of business. An official act of the Board shall require a majority vote of the total membership.

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The President may discuss, make motions, second motions, and have a vote on all matters before the Board.

V. Order of Business

The Board shall adhere to the following order of business when conducting regular meetings:

- A. Call to order, welcome of visitors
- B. Establish quorum
- C. Additions or corrections to written agenda
- D. Approval of agenda items
- E. Approval of minutes
- F. Consideration of specific agenda items
- G. Administrator's reports
- H. Adjourn

VI. Participation Procedure

- A. All citizens are encouraged to attend open meetings of the City of Chickasaw Board of Education.
- B. Addressing the Board

Delegates are permitted to address the Board at all regular Board meetings. No delegations shall be permitted during special meetings, unless the Board votes to suspend the rules to allow them. The delegate shall be allowed a maximum of five (5) uninterrupted minutes to make his/her presentation. The delegate shall present his/her views, concerns, suggestions and recommendations in an objective manner, free of profanity and obscenity. One person at a time is allowed to speak at the podium. If more than one person/group wants to speak on the same issue, please designate one person to speak at the podium. The character, reputation or good name of an individual shall not be discussed in an open Board meeting.

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C. Resolution Factors

1. All school community residents are urged first to seek resolution with school employees directly involved and/or school administrators before requesting to be on the Board agenda.
2. If a concern or concerns stated are not specific or resolution has not be attempted, the resident seeking resolution shall be referred back to school personnel before the Board can take action.
3. To facilitate resolution, delegations are encouraged to meet with the Superintendent and Board President to outline problems.
4. The Board may determine that they do not have the means or authority to legislate or attempt resolution for a given concern and may vote to dismiss a given item as a valid Board business item.

V. A majority shall constitute a quorum for any City of Chickasaw Board of Education meeting. Unless a majority is present, no meeting can be convened.

VI. The official minutes of the City of Chickasaw Board of Education shall be kept as prescribed by Alabama statutes. The minutes shall be kept in a safe place by the Superintendent and shall be made available by the Superintendent during the time the office is open to any citizen desiring to examine the minutes.

Only motions, resolutions, and the necessary information related thereto; the name of the person making the motion or submitting the resolution; the name of the person who seconds the motion; and the vote or action thereon must be recorded. Other relevant information as determined by the Superintendent may be recorded.

VII. The City of Chickasaw Board of Education may vote in a legally called meeting and, upon approval of the majority of the whole Board, may hold executive sessions for specific purposes. Such purposes shall be limited to those involving any issue covered under the Alabama Open Meetings Law, Act 2005-40. Executive sessions shall be attended only by members of the City of Chickasaw Board of Education, the Superintendent, counsel if necessary, and persons necessary to ensure due process for the individual discussion. All matters discussed by the Board in executive session shall be regarded as confidential by all persons in attendance and shall not be divulged to the public. No minutes shall be kept of executive session discussions. Nothing having the effect of regulation, policy or official action of any kind shall be decided in executive session.

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- VIII. There shall be no representation by proxy of any City of Chickasaw Board of Education member.
- IX. Public notice shall be given of the time, date, and place of City of Chickasaw Board of Education meetings. Persons wishing to receive individual notice by email must notify the Superintendent in writing of their request. Persons requesting such notice shall be responsible for having a valid email address and are responsible for informing the Superintendent of any changes of address. The Board is not responsible for email that is not deliverable for whatever reason. The Superintendent may remove any address for which email is undeliverable via the Internet. The Superintendent shall establish a notification system for members of the public.

STATUTORY AUTHORITY:

CODE OF ALABAMA
16-1-30

LAW(S) IMPLEMENTED:

CODE OF ALABAMA
16-11-5, 13-5-1, 16-13-140,
16A-13-2, Legislative Acts 91-161, 93-536
Alabama Open Meetings Act No. 2005-40

ALABAMA ADMINISTRATIVE PROCEDURE ACT: _____

HISTORY:

ADOPTED: AUGUST 2012

SCHOOL BOARD POLICY ADOPTION and DISSEMINATION

2.23

- I. The City of Chickasaw Board of Education shall formulate policies by which its schools shall be managed.
- II. No City of Chickasaw Board of Education policy shall be construed to create or confer any contractual right, property right, entitlement of, expectancy of, or other legal cognizable interest in employment or continuing employment. Nothing in any policy shall be construed to create or grant employment rights greater than or in addition to those expressed in law or written contract.
- III. Before adopting written policies, the Board shall directly or indirectly through the Superintendent, consult with the local employees' professional organization whose parent organization represents the majority of school employees statewide. Input by the applicable professional organization shall be made in writing to the Superintendent. The Superintendent may also consult professional assistants, principals, employees and interested citizens. All policies shall be made available to all persons affected and employed by the City of Chickasaw Board of Education.
- IV. Policy Dissemination
 - A. Board policies and administrative rules and regulations shall also be made accessible to all members of the City of Chickasaw Board of Education, students and members of the community served by the school system.
 - B. Any amendments to the policies, rules and regulations of the City of Chickasaw Board of Education shall be furnished to the affected persons employed by the Board.
 - C. Local schools, school system offices, and the city library shall be provided electronic media copies of school system policies. The Superintendent shall provide at least two (2) computer terminals in locations readily accessible to employees where policies may be viewed and used in work-related tasks.
- V. The City of Chickasaw Board of Education is aware that a preliminary requirement for demanding certain standards of performance is adequate notification of such requirements. The Board is also aware that the responsibility of familiarization with specific aspects of policies rests with the employee following fair and reasonable attempts by administrative personnel to provide such information.

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VI. Policy Suspension

All policies established at any time by the City of Chickasaw Board of Education pursuant to the Code of Alabama §16-11-18 are implemented with the expectation that they will apply under routine circumstances. No policy is intended to restrict the Board's general authority under §16-11-9 to exercise all powers necessary and proper for the administration and management of the schools. Therefore, whenever in the Board's opinion it would be in the best interest of the system to suspend one or more policies, the Board may acknowledge that fact, suspend the application of the policies, and take whatever action it deems appropriate. Any such action taken by the Board under this policy shall not be a violation of any suspended policy, provided the minutes of the Board reflect the Board's determination that the best interest of the system justified the suspension of the policy.

VII. Administration in the Absence of Policy

The Board authorizes the Superintendent to take reasonable and prudent action when the Board has provided no guidelines for administrative action. The Superintendent shall have the power to act unless the power to take such action is invested solely in the Board by law.

STATUTORY AUTHORITY: CODE OF ALABAMA
16-1-30

LAW(S) IMPLEMENTED: CODE OF ALABAMA
16-12-5, 16-11-18, 16-11-9, 16-11-2

ALABAMA ADMINISTRATIVE PROCEDURE ACT: §290-3-1-.02

HISTORY: ADOPTED: 2012

CHAPTER 2.00 -SCHOOL BOARD GOVERNANCE AND ORGANIZATION

BOARD MEMBER COMPENSATION

2.24

- I. City of Chickasaw Board of Education members do not receive compensation.
- II. City of Chickasaw Board of Education members will be reimbursed for actual travel expenses and other necessary, sensible expenses incurred in attending out-of- town meetings and transacting business of the Board.

STATUTORY AUTHORITY:

CODE OF ALABAMA
16-1-30

LAW(S) IMPLEMENTED:

CODE OF ALABAMA
16-1-26; LEGISLATIVE ACTS 83-603,
93-536, 95-528, 2000-123

ALABAMA ADMINISTRATIVE PROCEDURE ACT:

HISTORY:

ADOPTED: 2012

SCHOOL IMPROVEMENT AND EDUCATION ACCOUNTABILITY 2.25

The City of Chickasaw Board of Education shall be responsible for school and student performance and for developing, approving, implementing, and maintaining a system of school improvement and education accountability pursuant to Alabama statutes and State Board of Education rules. The system shall establish the individual school as the unit for education accountability and shall conform to the provisions of planning and budgeting as required by Alabama statutes. School as used herein shall include each school-within-a-school, magnet school, self-contained educational alternative center, and satellite center.

The system shall include, but not be limited to, the following components:

- I. School improvement plans which are adopted for each system school. Each system school shall develop and present to the Superintendent, by the date set by the Superintendent, an individual school improvement plan for consideration by the City of Chickasaw Board of Education. The approved plan shall be implemented the next school year.
 - A. The plan shall be designed to achieve the state education goals and student performance standards and shall be based on a needs assessment conducted pursuant to data collection requirements in Alabama statutes.
 - B. The plan shall address school progress, goals, indicators of student progress, strategies, and evaluation procedures, including adequate measures of individual student performance. Also included shall be specific school safety and discipline strategies.
 - C. The plan for each school shall be approved annually and shall be implemented as a new, amended, or continued school improvement plan.
 - D. The plan shall be developed by City of Chickasaw Board of Education employees in each school in conjunction with an advisory council.
- II. The system process for initial approval and subsequent annual approval of Chickasaw City School System school improvement plans shall provide for each school improvement plan to be reviewed and approved or disapproved by the City of Chickasaw Board of Education.

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STATUTORY AUTHORITY: CODE OF ALABAMA
16-1-30

LAW(S) IMPLEMENTED: CODE OF ALABAMA
16-6B-3, 16-6B-7, 16-11-9

ALABAMA ADMINISTRATIVE PROCEDURE ACT: §290-4-1-.01

HISTORY: ADOPTED: 2012

CHAPTER 2.00 -SCHOOL BOARD GOVERNANCE AND ORGANIZATION

SPECIAL COMMITTEES OF THE SCHOOL BOARD

2.26

- I. Special committees may be appointed by the City of Chickasaw Board of Education President when deemed necessary. The duties of any such committee shall be outlined at the time of appointment; the committee shall be automatically dissolved when the Board accepts the committee's final report. Each City of Chickasaw Board of Education member shall be notified of all committee meetings, but shall have no vote unless the member is serving as a committee member. All meetings of Board committees shall be open to the public.

- II. Special committees or individuals who serve on special committees shall take no action which is binding upon the City of Chickasaw Board of Education.

STATUTORY AUTHORITY:

CODE OF ALABAMA
16-1-30

LAW(S) IMPLEMENTED:

CODE OF ALABAMA
16-11-9

ALABAMA ADMINISTRATIVE PROCEDURE ACT:

HISTORY:

ADOPTED: 2012

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LEGAL COUNSEL-BOARD

2.30

The City of Chickasaw Board of Education attorney, obtained from outside the Board's membership, shall act as legal advisor to the City of Chickasaw Board of Education and the Superintendent. When approved by the Board, special counsel may be retained to assist in any litigation or other matter.

STATUTORY AUTHORITY:

CODE OF ALABAMA
16-1-30

LAW(S) IMPLEMENTED:

CODE OF ALABAMA
16-11-9, 16-11-12

ALABAMA ADMINISTRATIVE PROCEDURE ACT:

HISTORY:

ADOPTED: 2012

BOARDSMANSHIP DEVELOPMENT

2.40

Each member of the City of Chickasaw Board of Education is encouraged to participate in the activities and programs conducted by state, regional and national school board associations. The Superintendent shall include an amount in each proposed annual budget to cover expenses to support the participation of the board in activities and programs conducted by the State and other organizations as the board chooses. Board member travel outside of the state of Alabama must be approved in advance by the City of Chickasaw Board of Education in order for a member to receive reimbursement.

The City of Chickasaw Board of Education shall maintain membership in the Alabama Association of School Boards. Board members shall participate when possible in AASB development opportunities and training programs.

Board Member Training:

- I. General - City of Chickasaw of Board Education members will pursue ongoing training to develop and enhance their knowledge and effectiveness as board members and to improve board governance and operations. Training will include participation in:
 - a. Orientation for newly elected or appointed school board members;
 - b. Training or consulting workshop for the local board as a whole;
 - c. State or national school board association event addressing board governance or operation, or other board member development opportunities relating to leadership development, board governance, or board operations.
- II. Source of Training and Report- The board recommends the requirements of this policy be satisfied by participation in training provided by the Alabama Association of School Boards or other sources considered knowledgeable in school board governance and leadership and approved by the board. Board members will provide a report to the board about training experiences at the next available board meeting.
- III. Board Self Evaluation – The board will conduct an annual evaluation that includes development of a list of recommended improvements in knowledge and skills of board members.

STATUTORY AUTHORITY:

CODE OF ALABAMA

16-1-30

LAW(S) IMPLEMENTED:

CODE OF ALABAMA

16-1-6

ALABAMA ADMINISTRATIVE PROCEDURE ACT:

HISTORY:

ADOPTED: 2012