

**Chickasaw City Schools**  
**In-Person Instruction Plan/ESSER ARP**  
**2021-2022**

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**Communications Plan for Chickasaw City School System**

1. **Employees-** Communications will be sent out using Gmail, School Status or Blackboard Communications. Updates will be placed on the [www.chickasawschools.com](http://www.chickasawschools.com) website and Facebook page.
2. **Parents** - Communications will be sent out using Gmail, School Status or Blackboard Communications. Updates will be placed on the [www.chickasawschools.com](http://www.chickasawschools.com) website and Facebook page.
3. **Students-** Communications will be sent out using Gmail, School Status or Blackboard Communications. Updates will be placed on the [www.chickasawschools.com](http://www.chickasawschools.com) website and Facebook page.
4. **Community-**Updates will be placed on the [www.chickasawschools.com](http://www.chickasawschools.com) website and Facebook page.
5. **City of Chickasaw-** All updates will be made to the Mayor of Chickasaw, AL to be relayed to the City of Chickasaw Council.
6. The district will continue with the COVID-19 building cleaning routines.

**Emergency Operations Plan (EOP)**

1. If any person in the district has tested positive with COVID-19, the district must notify ALSDE, ADPH and MCHD.
  - a. Communications will be sent out according to the District Communications Plan.
  - b. Building cleaning will be completed according to the building cleaning routine.
  - c. David Wofford, Superintendent, will decide the duration of school or classroom closures.
  - d. Individual Cleaning Routine**
    - i. Wash your hands often with antibacterial soap and water for at least 20 seconds. (Sing the "Happy Birthday" song from beginning to end, twice.)
    - ii. Use antibacterial hand sanitizer with at least 70% alcohol.
    - iii. Avoid close contact with those who are already sick.
    - iv. Avoid touching your face, i.e. eyes, nose or mouth.
  - e. Classroom Cleaning Routine**
    - i. The contracted cleaning crew will clean all areas as stated in the contract with the district.
    - ii. Each employee will be required to keep their areas clean at all times. This includes but is not limited to their desks, offices, classrooms and/or any work areas.

- iii. **Daily Cleaning Routine**-After general cleaning of surfaces with provided cleaner, the employee is required to spray the area and all surfaces with industry standard sanitizing spray. The industry standard sanitizing spray must be sprayed and left to air dry for at least 10 minutes.

**f. Common Areas**

- i. The school administration will designate a team responsible to clean and apply the industry standard sanitizing spray to surfaces in common areas.
- ii. **Daily Cleaning Routine** -The industry standard sanitizing spray must be sprayed on all surfaces and left to air dry for at least 10 minutes.

**g. Bus Cleaning Routine**

- i. Each employee will be required to keep their areas clean at all times.
- ii. **Daily Cleaning Routine**- After general cleaning of surfaces with provided cleaner, the employee is required to spray the area and all surfaces with industry standard sanitizing spray. The industry standard sanitizing spray must be sprayed and left to air dry for at least 10 minutes.

**h. Guidelines for sick student /and or sick adult**

- i. If you are running a fever, you must be fever free without fever reducing medication for 48 hours before returning to school/work.
- j. Avoid close contact with those who are already sick.
- k. Cover your nose and mouth when coughing or sneezing with a tissue or the crook of your arm.
- l. Wash your hands often with antibacterial soap and water for at least 20 seconds. (Sing the "Happy Birthday" song from beginning to end, twice.)
- m. Avoid touching your eyes, nose or mouth.
- n. Face masks are optional.
- o. Wipe down all surfaces in your classrooms and work areas daily with antibacterial wipes and industry standard sanitizing spray. Spray down soft surfaces with an antibacterial disinfectant spray.
- p. Please refrain from using disinfecting sprays and bleached based products while students are present.
- q. We suggest that you get vaccinated for the flu virus and COVID-19 if applicable.

**2. How can Parents help?**

- a. If the school calls you due to student sickness, it is extremely important that you come and pick up your student promptly.
- b. If you are running a fever, you must be fever free for 48 hours before returning to school/work.
- c. Avoid close contact with those who are already sick.
- d. Cover your nose and mouth when coughing or sneezing with a tissue or the crook of your arm.

- e. Wash your hands often with antibacterial soap and water for at least 20 seconds. (Sing the "Happy Birthday" song from beginning to end, twice.)
  - f. Avoid touching your eyes, nose or mouth.
  - g. Wipe down all surfaces in your home and work areas daily with antibacterial wipes and cleaners. Spray down soft surfaces with an antibacterial disinfectant spray.
  - h. We suggest that you get vaccinated for the flu virus and COVID-19.
3. **Quarantined Education Plan**- All teachers have their classes setup on Schoology. It is requested that each content area have at least two weeks worth of instruction.
- a. *When setting up Schoology, the following guidelines are required by the teacher:*
    - 1. Standards Listed
    - 2. Processes and Procedures
    - 3. Materials or references (links, documents, worksheets, forms)
    - 4. Class video or powerpoint presentations of content
    - 5. Assignments with due dates
    - 6. Assessment(s)
    - 7. Forum Section (a section where students can ask questions)
    - 8. Contact the teacher/Office Hours

**4. Plan to continue student services if schools close**- In the event of a school closure, please refer to the district website for information concerning academics, food services and any other related services.

#### **COVID-19 Outbreak Plan**

In the unfortunate event of an increase of COVID-19 positive cases, Chickasaw City Schools will be prepared to follow the CCS Recovery Plan.